

**Independent Examiner's Report on the Receipts and Payments Accounts  
To the Trustees of.....HAMPTON..... WI. Charity No if any.....**

I report on the Receipts and Payments Accounts set out on the attached Financial Statement for the above named WI for the year ended .....2015.....

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination no matter has come to my attention, ~~(other than disclosed below\*)~~:

- 1 Which gives me reasonable cause to believe that in any material respect the Requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act 2011 and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met, or
- 2 To which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\*Please delete the words in brackets if they do not apply.*

Comments.....  
.....

Can be continued on Reverse of Form

Signed Sue Goddard Name SUE GODDARD Date 6/10/15

Relevant qualification if not an FWI Independent Examiner .....

Address 24 DORIS ROAD ASHFORD TW15 1LS

NB: After completion the original form should be returned to WI, one copy sent to Federation Administrator of Scheme & a copy retained by Independent examiner.

WI HAMPTON	0
Charity registration no (if registered)	
Federation	Middlesex



# Financial Statement for the year ended

30 Sep 2015

Receipts	Total £	Last year £	Payments	Total £	Last year £
<b>1.Receipts at meetings</b>	463.67	571.22	<b>1. Meeting Expenses</b>		
			Hall	384.00	473.00
<b>2.Subscriptions:</b>			Speakers & other costs	384.51	629.32
Full members	34		Committee/Trustee expenses	0.00	
Dual Members					
New Members (Pro-rata)	5	n/a	<b>2. Payments to Federation &amp; NFWI</b>		
			Federation Membership Fees	423.50	343.20
<b>3.Publications:</b>			NFWI Membership Fees	308.00	531.60
Newsletters Diaries and Calendars	0.00		NFWI Pooling of Fares	16.00	
			Pooling of expenses / Insurance	32.15	
<b>4.WI Activities</b>			<b>3. Publications:</b>		
Federation	22.00		Newsletters Diaries and Calendars	0.00	4.60
WI	20.00	193.50			
			<b>4.WI Activities</b>		
<b>5. WI Fund Raising Events</b>	645.26	541.81	Federation	22.00	18.60
			WI	40.00	492.47
<b>6. Other Items</b>					
Grants and Donations	0.40	5.56	<b>5 WI Fund Raising Events</b>	43.50	134.23
Gift Aid	0.00				
Interest	0.00		<b>6. Donations</b>	0.00	18.50
Interest paid into deposit account					
Other	54.00		<b>7. Other Items</b>	73.00	21.00
<b>7.WI-Owned Hall Account total</b>			<b>8 WI-Owned Hall Account total</b>		
<b>Total Receipts</b>	<b>2,555.33</b>	<b>2,958.49</b>	<b>Total Payments</b>	<b>1,726.66</b>	<b>2,666.52</b>

Restricted funds included in total receipts		Restricted funds included in total payments	
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Total Receipts less Total Payments (Surplus/Deficit for the year)	£828.67
Total funds brought forward from last year	1,996.85
Total funds carried forward at this year end	£2,825.52

Total restricted funds included in total funds above	
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Note: figures should be entered manually in blue cells

## The main purposes of the Women's Institute organisation are:

- (a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;
- (b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;
- (c) to advance health for the public benefit; and
- (d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

## Statement of assets and liabilities at the year end

		Total £	Last year £
<b>Cash funds</b>			
Final bank balance incl uncleared items (from Account book)		£2,745.52	
<b>Reconciliation of final bank balance to bank statement</b>			
Bank statement closing balance at year end	2786.82		
Plus amounts paid in but not cleared			
Less cheques written but not cleared	41.30		
Less any cheques still uncleared from last year			
<b>Total</b>	<b>£2,745.52</b>		
Deposit / savings account balance			
Petty cash in hand		70.24	
<b>Total cash funds</b>		<b>2,815.76</b>	<b>0.00</b>
<b>Investments (if any)</b>			

Money owed to the WI (if any)

Other assets (if any)	Value (optional)*	Original cost (optional)*
Details: e.g. WI owned hall, other equipment		

\* cost / value should only be completed if meaningful information is available

Liabilities (if any)	Date due (optional)*	Amount due (optional)*
Details of any money owed: e.g. loans		
Refund of overpaid subs due to 2 members		18.00

\* amount / date due should only be completed if meaningful information available

Approved by the trustees (Committee members) and signed on their behalf

Signature

Name

Date

K S Greenleaves

K S GREENLEAVES

5/10/15

President

C.M. LLOYD

C.M. LLOYD

5/10/15

Treasurer

Independent financial examiner's initials: 

## Details of WI activities and fundraising events

Use this section to provide further breakdown of receipts and payments here if you consider it useful to the readers of the financial statement. The totals should be the same as the amounts in the financial statement.

	Receipts this year £	Payments this year £
<b>WI activities</b>		
<b>Total</b>	0.00	0.00

<b>WI Fundraising events:</b>		
<b>Total</b>	0.00	0.00

#### Details of restricted funds

Complete this section if your WI had any restricted funds during the year

	Receipts this year £	Payments this year £	Total balance at year end
<b>Name of restricted fund:</b>			
<b>Total</b>	0.00	0.00	0.00

# INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of

HAMPTON

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WI

Charity No (if registered)

I report on the Receipts and Payments Accounts set out on the attached Financial Statement for the above named WI for the year ended 2015

## Basis of Independent Examiner's Statement

My examination was carried out under section 145 of the Charities Act 2011, in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

## Independent Examiner's Statement

In connection with my examination no matter has come to my attention, (other than disclosed below\*):

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\*Please delete the words in brackets if they do not apply.*

Comments:

Signed:

Sue Goddard

Name:

SUE GODDARD

Date: 6/10/2015

Address:

24 DORIS ROAD ASHFORD  
MIDDLESEX TWIS ILS.